
From: Lerner Lois G
Sent: Tuesday, April 09, 2013 2:51 PM
To: Hooke Maria D
Cc: Downing Nanette M
Subject: RE: OCS

Perfect

Lois G. Lerner

Director of Exempt Organizations

From: Hooke Maria D
Sent: Tuesday, April 09, 2013 2:45 PM
To: Lerner Lois G
Cc: Downing Nanette M
Subject: RE: OCS

Hello,

OCS messages are not set to automatically save as the standard; however the functionality exists within the software. That being said the parties involved in an OCS conversation can copy and save the contents of the conversation to an email or file.

To date OCS conversations are not specifically identified as part of the Electronic Data Request (EDR) for information, however, if one of the parties saved the conversation as an email or file they would become part of the electronic search.

My general recommendation is to treat the conversation as if it could/is being saved somewhere, as it is possible for either party of the conversation to retain the information and have it turn up as part of an electronic search.

Make sense?

From: Lerner Lois G
Sent: Tuesday, April 09, 2013 1:50 PM
To: Hooke Maria D
Cc: Downing Nanette M
Subject: OCS

I had a question today about OCS. I was cautioning folks about email and how we have had several occasions where Congress has asked for emails and there has been an electronic search for responsive emails--so we need to be cautious about what we say in emails. Someone asked if OCS conversations were also searchable--I don't know, but told them I would get back to them. Do you know?

Lois G. Lerner