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Congress of the United States

House of Representatives

COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM

2157 RAYBURN HOUSE OFFICE BUILDING

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STAFF DIRECTOR

August 26, 2014

The Honorable Kathleen Sebelius
Former Secretary
U.S. Department of Health and Human Services
200 Independence Avenue, SW
Washington, D.C. 20201

Dear Ms. Sebelius:

The Committee on Oversight and Government Reform hereby requests your testimony at a hearing on **Tuesday, September 9, 2014, at 9:30 a.m.** in 2154 Rayburn House Office building. The hearing will examine Hatch Act violations by Cabinet Secretaries during the 2012 election cycle.

You should be prepared to provide a five minute opening statement and answer questions posed by Members. Instructions for witnesses appearing before the Committee are contained in the enclosed Witness Instruction Sheet. In particular, please note the procedures for submitting written testimony at least two business days prior to the hearing. Please contact the Committee by **Tuesday, September 2, 2014**, to confirm your attendance. If you have questions, please contact Lamar Echols of the Committee staff at (202) 225-5074.

Sincerely,


Darrell Issa
Chairman

Enclosure

cc: The Honorable Elijah E. Cummings, Ranking Minority Member

Witness Instruction Sheet
Non-governmental Witnesses

1. Witnesses should provide 70 copies of their written testimony to Sharon Casey, Senior Assistant Clerk, 2157 Rayburn House Office Building, no later than 10:00 a.m. two business days prior to the hearing. Witnesses should also provide their statement by this date in electronic format, either as a CD or via e-mail to Sharon.Casey@mail.house.gov.
2. Please do not send copies by U.S. Mail, UPS, Federal Express, or other shippers. Such packages are processed through an offsite security facility and will arrive 7-10 days late.
3. Witnesses must complete the attached "Truth in Testimony" disclosure and certification. Additional pages may be attached to the form if needed. Witnesses must also include a resume or curriculum vitae. This disclosure and biographical information is required by House Rules. (House Rule XI, clause 2(g)(5))
4. Witnesses "Truth in Testimony" disclosure and biographical information should be attached to all 70 copies of the testimony and included with the electronic copy of the testimony provided to the Clerk.
5. Written testimony and "Truth in Testimony" disclosure and certification form will be made publicly available and will be posted on the Committee's website. It is therefore recommended that personally identifiable information such as addresses and phone numbers not be included in the biographical information.
6. At the hearing, each witness will be asked to summarize his or her written testimony in five minutes or less in order to maximize the time available for discussion and questions. Written testimony will be entered into the hearing record and may extend to any reasonable length.
7. The Committee does not provide financial reimbursement for witness travel or accommodations. Witnesses with extenuating circumstances; however, may submit a written request for such reimbursements to Robin Butler, Financial Administrator, 2157 Rayburn House Office Building, at least one week prior to the hearing. Reimbursements will not be made without prior approval.
8. Witnesses with disabilities should contact Committee staff to arrange any necessary accommodations.
9. Committee Rules governing this hearing are online at www.oversight.house.gov.

For inquiries regarding these rules and procedures, please contact the Committee on Oversight and Government Reform at (202) 225-5074.

Committee on Oversight and Government Reform
Witness Disclosure Requirement – “Truth in Testimony”
Required by House Rule XI, Clause 2(g)(5)

Name:

1. Please list any federal grants or contracts (including subgrants or subcontracts) you have received since October 1, 2011. Include the source and amount of each grant or contract.

2. Please list any entity you are testifying on behalf of and briefly describe your relationship with these entities.

3. Please list any federal grants or contracts (including subgrants or subcontracts) received since October 1, 2010, by the entity(ies) you listed above. Include the source and amount of each grant or contract.

I certify that the above information is true and correct.

Signature:

Date:
